

Personal Loan Documents For Salaried

<u>Photo Identity Proof (any one)</u>	Voter ID Card / Passport / PAN Card / Driving License / Aadhaar Card.
<u>Residence Address Proof (any one)</u>	Ration Card / Passport / Utility Bill. Permanent and current place of residence (in case both are different)
<u>Income Proof</u>	Last 3 months Payslip & Bank Statement of last 3 months.
<u>Job Continuity Proof</u>	Job Offer Letter / Letter from the HRD (if current employment less than 2 years).
<u>Financial Documents</u>	a. Salaried Individuals: Latest 3 month's Salary Slips and Form 16, Bank Statements of 6 months. b. Self Employed Individuals: Latest 1 year bank statement for both savings and current account.
<u>Photo Identity</u>	1 passport size color photograph Name, Age, Gender.

Personal Loan Documents For Self Employed

1. Valid Proof of Applicant's Identity (any one of the following): Voter ID Card / Passport / PAN Card / Driving License
2. Proof of Residence (any one of the following): Ration Card / Passport / Utility Bill
3. Proof of Age (any one of the following): Voter ID Card / Passport / PAN Card / Driving License
4. Office Address Proof: Property Document / Maintenance Bills / Utility Bill
5. Office Ownership Proof: Property Documents / Maintenance Bill / Electricity Bill
6. Business Existence Proof: 3 years old Salary Statement / Shop Establishment
7. Income Proof: Latest 2 years Income Tax Returns including Computation.
8. 1 Passport size color Photograph.
9. Identity: Name, age, gender and physical appearance.

<u>Type of Proof</u>	<u>Salaried Employees</u>	<u>Self-Employed Individual</u>
Identity Proof	· PAN Card	· Aadhar Card
	· Voter ID	· Passport
	· Aadhaar Card	· Driving Licence
	· Passport	· PAN Card
	· Driving Licence	· Voter ID
Address Proof	· Passport	· Passport
	· Aadhaar Card	· Aadhaar Card
	· Utility Bills (Water/electricity/gas bills)	· Utility Bills (Water/electricity/gas bills)
	· Ration Card	· Ration Card
	· Driving Licence	· Driving Licence
	· Property documents	· Property documents
	· Electricity bill	· Electricity bill
· Maintenance bill	· Maintenance bill	
Proof of Business Ownership	-	· Property documents
	-	· Maintenance bill
	-	· Electricity bill
Proof of Business Existence	-	· Maintenance bill
	-	· Property documents
	-	· Electricity bill
	-	· Tax registration copy
Income Proof	· Salary slips of the last three months	· Income tax returns for the previous two years inclusive of Computation of Income, audit report, balance sheet, etc.
	· Bank statement for the previous six months	· Bank statement of past one year
	· Employment certificate from the current employer	
Photograph	One passport size colour photograph	One passport size colour photograph

Personal Loan Documents

For NRI & Pensioners

<u>Type of Proof</u>	<u>NRI's</u>	<u>Pensioners</u>
Identity Proof	Copy of your passport	Ration card
	Copy of your visa	PAN card
		Voter ID card
		Passport
		Driving licence
		Birth certificate
Address Proof	Appointment letter	Passport
	Identity Card	Ration card
	Official email ID	Utility bills
		Driving licence
Income Proof	Bank statement of last 6 months	Copy of Bank pass book
	Salary slips	Bank statements of the last 6 months
		Form 16
		Income tax returns
		Copy of pension payment order
Photographs	Passport-size photographs	Passport-size photographs

**** Important Points To For All Applicants****

- 1. Please Note, If There Are Existing Loans, Submit Payment Track Record And Sanction Letter To Respective Loan Provider For Finalizing Loan Amount Eligibility.**
- 2. Credit Score Plays An Important Role In Finalizing Loan Amount & ROI****
- 3. Timely Payment Of EMI Helps In Maintaining A Good & Healthy Credit Score.**
- 4. Please Keep Sufficient Amount In Account Before ECS Hitting Date.**
- 5. Wisely Usage Of Money Is Highly Required For Financial Planning.**
- 6. Don't Miss To Pay Any EMI Amount , Neither Get Delayed On Due Dates.**
- 7. There Can We Change In Personal Loan Documentation Requirements From Time To Time And My Vary In Banks, NBFC & Private Lenders. Will Update , If There Will Be Some Changes In Documentations.**